



Please reply to:

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Date: 10 June 2015

Notice of meeting

Members' Code of Conduct Committee

Date: Thursday, 18 June 2015

Time: 7.30 pm

Place: Goddard Room, Council Offices, Knowle Green, Staines-upon-Thames

To the members of the Members' Code of Conduct Committee

Councillors:

M.M. Attewell
A.E. Friday
A.L. Griffiths
J.G. Kavanagh
S. Lohmann
A.J. Mitchell
R.W. Sider BEM
B.B. Spoor

Independent Members

Mr Murray Litvak (Chairman)
Miss Sue Faulkner (Vice-Chairman)

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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AGENDA

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- 1. Apologies**
To receive any apologies for non-attendance.
- 2. Minutes** **1 - 4**
To confirm as a correct record the minutes of the meeting held on 9 October 2014. (Copy attached)
- 3. Disclosures of Interest**
To receive any disclosures of interest from members, in accordance with the Council's Code of Conduct.
- 4. Role of the Independent Persons**
To consider a report from the Monitoring Officer on an additional role for the Independent Persons following amendments to the regulations. (Report to follow)
- 5. Update on complaints against councillors**
To receive an update report from the Monitoring Officer on complaints made against councillors since the last meeting of this Committee. (Report to follow)
- 6. Work Programme** **5 - 6**
To consider and approve the Committee's Work Programme for 2015-2016. (Copy attached)
- 7. Training Session** **7 - 44**
Following completion of the business of the Committee, the Deputy Monitoring Officer will lead a training session on dealing with allegations of misconduct by councillors under the Members' Code of Conduct, with the following objectives:

 - To advise members of the overall arrangements for considering complaints.
 - To consider the Access to Information rules and whether the different meetings are public or private.
 - To consider the different stages where a hearing will be called and the roles of each party at the hearing/meeting:
 - Assessment Panel
 - Pre-Hearing Meeting
 - Pre-meetings (informal briefings)
 - Hearing's Panel
 - To consider any issues of concern and how they can be dealt with.

